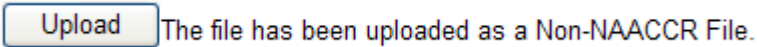




Submit Non-NAACCR files to Nevada Central Cancer Registry

1. Zip the file.
2. Open Internet Explorer and type in the following web address:
<https://pbhwebplus.nv.gov:4432/logonen.aspx>
3. Press Enter.
4. Type in the User ID and password that was emailed to you.
5. Click Log in.
6. Click on the File Upload link.
7. Click on the New Upload button on the menu bar.
8. The Upload Abstract Bundle page will appear.
 - a. Select non-NAACCR File button.
 - b. Click on Browse to select the zip file to upload.
 - c. Type in any comments.
 - d. Click on the Upload button.
 - e. Once the file is uploaded you should be able to see this message:
The screenshot shows a rectangular button with the word "Upload" in a light blue font. To its right, the text "The file has been uploaded as a Non-NAACCR File." is displayed in a standard black font.
9. Click on Log out on the menu bar.
10. Close Internet Browser.

Note: Excel files must be saved in in the 1997-2003 version in order to upload correctly.